

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

November 7, 2017
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Levens-Craig called the meeting to order at 7:00 p.m.

Members present:

Elana Levens-Craig, President
Dianne El-Hajj, Vice President
Ken Fox, Clerk
Dustin Burns, Member
Barbara Ryan, Member

Administration present:

Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Levens-Craig invited the audience to recite the District Mission.

3. Pledge of Allegiance

President Levens-Craig invited Betty Vega, retired Principal and member of the Education Foundation, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Claims Against the District
- 1.5. Schedule of Upcoming Events

2. Santee School District Foundation Innovation Grants

Superintendent Baranski shared the Santee School District Foundation provided \$25,000 toward innovative projects that enrich the educational experiences of Santee School District students. She mentioned grants were reviewed and selected based on a competitive process. Superintendent Baranski expressed her gratitude and welcomed Dr. Lisbeth Johnson, retired Superintendent, and other Foundation members, to honor the following grant recipients.

SCHOOL	GRANT TITLE	DESCRIPTION	AMOUNT
Carlton Oaks	Classroom Ukuleles and Curriculum	Third grade students will be taught beats, chords, rhythms, and music appreciation.	\$ 1,500
Hill Creek	Classroom Calm Down Kits	EAK – 8 th grade students will receive a series of lessons on emotional management. Calm Down Kits will be created with such things as stress balls, fidget tools, a calm down steps poster, and timer.	\$ 1,500
Rio Seco	Lego Mindstorm Upgrade and Expansion	Students will build, code, learn about robots, and a first Lego League Team will be formed to participate in completion. Sixth grade students will be able to participate in an afterschool program that will focus on engineering practices and robotics.	\$ 4,000
Sycamore Canyon	<u>In</u> novative <u>P</u> lay <u>A</u> dapted <u>D</u> aily (IPAD)	IPAD technology will be used to promote academics, language and social skills for students with autism, other learning disabilities, and speech and language disorders.	\$ 4,000
Santee Success	Outdoor Learning Center	Students will expand and create an outdoor learning classroom using their existing garden and incorporating growth mindset, project and inquiry based learning, and STEAM (plant growth will be charted).	\$ 1,500
Carlton Hills	Carlton Hills Kids First DJ's Incorporated	Funds will be used to purchase a sound system for 25-35 students in junior high. Students will meet to do digital art, run the calendar, DJ at dances, etc. Students are group for collaboration, practicing DJ skills, and developing crates of song folders.	\$ 1,683
Hill Creek	First Grade Literacy Musical	Wonders Literacy curriculum will be used as a springboard to integrate a musical and theatrical thread into reading, writing, and speaking skills.	\$ 1,900
Total Awarded			\$ 16,083

3. Spotlight: California Dashboard Local Indicators

Superintendent Baranski welcomed Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, and Bonner Montler, Director of Assessment and Learning Support, to present on Santee School District's submission of Local Control Indicator progress for the California Dashboard.

Dr. Pierce shared that this year is the first year the District has the requirement to add local indicators into the California Dashboard as part of the Local Control Funding Formula (LCFF) requirements; and provide multiple measurements. She explained that in the California Dashboard, the District selects "met" if each section is completed. She explained the "met" category is not evaluative and is only an indicator that represents that the District did the work by completing each section in the Dashboard. Dr. Pierce clarified the District is only required to have the local indicator requirement at the LEA (District) level.

She explained the California Dashboard provides metrics for each of the eight (8) state priority areas. The four (4) priority areas for a district to report this local data include Priority 1: Basic Services; Priority 2: Implementation of State Standards; Priority 3: Parent Involvement; and Priority 6: School Climate. Dr. Pierce mentioned it is also necessary for the LEA to provide this information in a Board report prior to publishing on the Dashboard; and shared this presentation met this requirement.

Dr. Pierce shared a screen shot of the data input for Priority 1 – Basic Services: Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities. She explained the District does not have any teachers misassigned and explained Administration shares this information at the start of the school year in a personnel item; and instructional materials as part of the resolution of instructional sufficiency and the

Williams Complaint items. Dr. Pierce mentioned Administration also reports on facilities through the Executive Summary and throughout the year in other Board items and updates.

Number/percentage of misassignments of teachers of English learners, total teacher misassignments, and vacant teacher positions: *

0%

Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home: *

0%

Number of identified instances where facilities do not meet the "good repair" standard (including deficiencies and extreme deficiencies): *

0

Criteria:

Please assess the local educational agency performance on meeting the standard by designating the following: *

Met
 Not Met
 Not Met For Two or More Years

Dr. Pierce explained Priority 2 - Self-Reflection Tool for Implementation of State Academic Standards is the self-assessment survey completed on the District's progress in implementing the standards and instructional materials in all the content areas. She provided a copy of the survey showing each of these areas including professional learning, instructional materials, policies around the District's academic program that include standards, curriculum and assessment, and other academic support standards, and support for teachers and administration.

Mr. Montler explained Priority 3 - Self-Reflection Tool for Parent Engagement showed information on parent involvement as captured in the LCAP and the executive summary. He mentioned this includes site administrator stakeholder input with PTA, SSC, ELAC, Districtwide, DELAC, DAC, BAC, and the Special Education Advisory Committee. He shared data showed an increase in volunteers and the number of members serving on site and District committees. For volunteers, the District saw a 7,000-hour increase in logged hours that totaled 47,000 hours district-wide. Mr. Montler mentioned the District met the standard for the evaluation of engagement.

Mr. Montler shared Priority 6 - School Climate requires the administration of a survey for grade-spans K-5 and 6-8. He explained the District uses the WestEd California Healthy Kids Survey to collect information on school climate. He shared the results of the survey showed the District improved the overall school climate index from 337 in 2015, to 369 in 2017; and explained the scale ranges from 100 – 500 points. A score of 337 points puts Santee at the 91-percentile for schools and 95-percentile compared with similar schools.

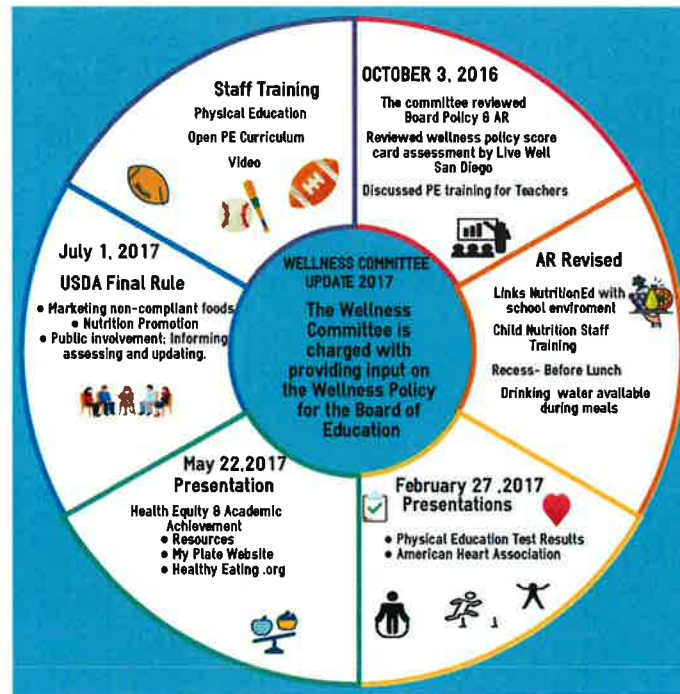
District School Climate Index (SCI)

	2015	2016	2017	Change
Average Score ^A	337	308	369	+32
State Percentile for Avg. School ^B	78	58	91	+13
Similar Schools Percentile for Avg. School ^B	76	52	95	+19



4. Wellness Policy Update

Mr. Christensen explained the District first adopted its Wellness Policy in 2006 and since then, it had gone through numerous revisions as Federal and State regulations changed and recommendations on model wellness policies were incorporated. Cathy Abel, Director of Child Nutrition Services, and John Schweller, Coordinator of Pupil Services, and co-chairs of the Wellness Committee provided an update on recent activities of the committee and proposed revisions to the Wellness policy, using the following infographic.



C. **PUBLIC COMMUNICATION**

President Levens-Craig invited members of the audience to address the Board about any item not on the agenda. There were no comments.

D. **CONSENT ITEMS**

President Levens-Craig invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 1.2. Establish Date and Time of the Board of Education Annual Organizational Meeting
- 1.3. Approval to Omit the January 2, 2018 Board of Education Meeting from the 2018 Board Meeting Calendar
- 1.4. Approval of Agreement for Consultant Services with Leadership Associates for Superintendent Advisement Services during 2017-18 School Year
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Acceptance of Donations, Grants, and Bequests
- 2.4. Approval of Consultants and General Service Providers
- 2.5. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.6. Approval of Agreements for Mileage Reimbursement In Lieu of District Transportation
- 2.7. Approval of Agreement with Capitol Public Finance Group to Conduct and Prepare a School Fee Justification Study
- 3.1. Approval of Nonpublic School Master Contract with San Diego Center for Children Nonpublic School Services
- 4.1. Personnel, Regular
- 4.2. Approval of Short Term Positions

- 4.3. Approval of Memorandum of Understanding with McAlister Institute for Drug Prevention Support
- 4.4. Approval of Memorandum of Understanding Between San Diego County Superintendent of Schools and Local Education Agencies with Candidates for Enrollment in Preliminary and/or Clear Administrative Services Credential Programs
- 4.5. Approval of Santee Collaborative Reinvestment Plan for the Use of LEA Medi-Cal Funds
- 4.6. Approval of Increase in Work Hours for Identified Classified Non-Management Position
- 4.7. Adoption of Resolution No. 1718-13 to Eliminate Identified Classified Non-Management Positions
- 4.8. Approval to Renew Agreement and New Rate Structure with Atkinson, Andelson, Loya, Ruud, & Romo

Member Ryan moved approval.

<i>Motion:</i> <u>Ryan</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>El-Hajj</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Fox</i> <u>Aye</u>	

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. Board Legislative Goals for 2018

Superintendent Baranski presented the proposed Legislative Goals for 2018 for Board consideration and approval. Member Ryan moved approval.

<i>Motion:</i> <u>Ryan</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Burns</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Fox</i> <u>Aye</u>	

Business Services

2.1. Approval of Monthly Financial Report

Karl Christensen, Assistant Superintendent of Business Services, presented the cash and budget revision transactions posted through September 30. He explained the District ended the month with a cash balance in the General Fund of \$10.7 million and it is projected the District will be able to meet all of its financial obligations. Mr. Christensen shared that for budget revision transactions, the District is projecting an operating deficit in both the Unrestricted and Restricted General Funds; and with Adopted budget assumptions, the District projects a decline in the reserve percentage over the three-year period of the multi-year projections. He mentioned the First Interim report, with updated projected reserve percentages, would be presented at the December 5 meeting.

<i>Motion:</i> <u>Ryan</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Fox</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Fox</i> <u>Aye</u>	

2.2. Comprehensive Facilities Needs List

Mr. Christensen shared that since 2006, when the Capital Improvement Program was launched, the District has made great strides in modernizing facilities and maintaining them in good repair. Most of those modernization endeavors are nearly ten (10) years old now and the list of facility needs continues to grow. He explained that in order to provide an organized method for cataloguing potential projects and planning, Administration had been working on developing a Comprehensive Facilities Needs List.

Mr. Christensen shared that the District's financial advisor, Dale Scott, was in attendance to present the Board with information about possible actions to manage long-term debt and finance remaining Capital Improvement Projects; as well as position the District to take advantage of bond financing for future needs. He mentioned this was part one of a three-part series for the Comprehensive Facilities Needs List. Mr. Christensen explained this presentation was an introduction to the conceptual idea and framework for categorizing and prioritizing facility projects and shared the following time line:

- December 5th meeting - start reviewing each project on the list and provide additional details and rationale;
- December 19th meeting - finish reviewing projects on the list and discuss priorities.

He explained that the purpose of the list is two-fold: 1) provide a methodology for cataloguing and tracking facility projects; and 2) develop a list of potential projects for future bond sales.

2.3. Long Term Debt Management Plan

Mr. Christensen explained that over the last two years, the District has been able to refinance several outstanding GO Bond and COPs issues; saving over \$36 million in debt service costs for the General Fund and taxpayers. Dale Scott, the District's financial advisor, provided the Board information about a possible bond reauthorization, for the \$15 million of authorized, but unissued GO Bonds; and discussed some ideas for a new bond measure to address some of the needs identified on the Comprehensive Facilities Needs List.

2.4. Authorization to Purchase and Install New Primary Playground Structure at Carlton Hills School

Mr. Christensen explained that staff assessed play structures throughout the District; and shared a copy of the results. He explained the District has three primary structures and four intermediate structures or equipment sets that are in "poor" condition and in need of replacement. Mr. Christensen mentioned that over the next year, the District would periodically bring items to the Board to begin addressing these needs. He explained Administration was asking for authorization to replace the primary play structure at Carlton Hills for a cost not to exceed \$35,000 from the Fund 40 facilities needs set-aside.

The Board expressed their concern there were other schools with equipment that was also in "poor" condition and inquired why the only one being brought forth for repair was the Carlton Hills' structure. Christina Becker, Director of Maintenance, Operations, and Facilities, explained the structure at Rio Seco is still operable; and being assessed as to when it is best to repair and/or replace with minimal interruption to student-use. Member Burns inquired if any of the equipment, labeled in "poor" condition, was unsafe for student-use. Mrs. Becker reassured the Board none of the structures were unsafe for student use. Member Burns mentioned that, for the record, he wanted to clarify that none of the equipment labeled as "poor" condition was unsafe for children and that a plan is being put into place for the repair and/or replacement of the equipment. Mrs. Becker reassured the Board all of the equipment labeled as "poor" was safe for use and that a plan was being put in place for replacement and/or repair of the "poor" equipment within a year.

Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

F. BOARD POLICIES AND BYLAWS

1.1. First Reading: Revised Board Policy and Elimination of Administration Regulation, 1325, Distribution of Advertising and Promotion for Organizations Outside Santee School District

Revised Board Policy and Elimination of Administration Regulation 1325, Distribution of Advertising and Promotion for Organizations Outside Santee School District, was presented as a

first reading. Revised Board Policy and Elimination of Administration Regulation 1325 will return to the next meeting for a second reading and request for approval.

1.2. First Reading: Revised Board Policy 6142.93, Science Instruction

Revised Board Policy 6142.93, Science Instruction was presented for a first reading. Revised policy will return to the next meeting for a second reading and request for approval.

1.3. First Reading: Revised Board Policy and Administrative Regulation 5030, Student Wellness

Revised Board Policy and Administrative Regulation 5030, Student Wellness, was presented as a first reading. Board Policy and Administrative Regulation 5030, will return to the next meeting for a second reading and request for approval.

Member El-Hajj shared one of the parents who attended the Wellness committee meeting was surprised that the new law required that food brought into schools for celebrations be packaged and have the ingredients listed. She mentioned this was going to take time to educate parents and for them to get used to the new law.

1.4. Second Reading: Revised Board Policy 6161.1 and Administrative Regulation 6161.1, Selection and Evaluation of Instructional Materials

Revised Board Policy and Administrative Regulation 6161.1, Selection and Evaluation of Instructional Materials was presented as a second reading and request for approval. Member Burns moved approval.

Motion:	<u>Burns</u>	<u>Levens-Craig</u>	<u>Aye</u>	<u>Burns</u>	<u>Aye</u>
Second	<u>El-Hajj</u>	<u>El-Hajj</u>	<u>Aye</u>	<u>Ryan</u>	<u>Aye</u>
Vote:	<u>5-0</u>	<u>Fox</u>	<u>Aye</u>		

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski shared visiting with Senator Anderson on November 1. Member Ryan mentioned the meeting went well and it continues to solidify the District's relationship with Senator Anderson. President Levens-Craig shared he was very appreciative of the fact that the Board comes to him with legislative goals and priorities.

Superintendent Baranski inquired on the Board's desire to hold a follow-up meeting with Dr. Dorothy Zirkle on the TLC grant. It was the Board's consensus that Member Burns and Member Ryan attend the follow-up meeting on behalf of the Board.

President Levens-Craig shared that at a recent TLC meeting, the movie *Resilience* was discussed; a movie about the science of stress and hope. She mentioned they had a free showing at Grossmont and had counselors on hand. President Levens-Craig mentioned some committee members thought this would be great idea to implement District-wide and possibly have some activities for parents and students. She mentioned reaching out to the PTA council president to propose the idea and they were very interested and excited.

Superintendent Baranski shared President Levens-Craig has been working with the Chamber Leadership Class on holding their Education Day at Chet F. Harritt School on Friday, December 8. She extended an invitation to the Board.

President Levens-Craig shared the East County Chamber of Commerce holds a monthly first Friday Breakfast. She mentioned the January meeting was being held at Carlton Oaks Country Club, and shared the District had been invited to speak. President Levens-Craig inquired if there was anything in particular they wanted mentioned; and extended an invitation to the event.

President Levens-Craig shared this year's LCAP Annual Review was on the same date as CSBA's Legislative Action Day. She mentioned wanting to bring this to the Board's attention before the date is confirmed. Member Ryan mentioned she found it more beneficial to visit with Legislators on their own. President Levens-Craig confirmed the LCAP Annual Review would be held on March 13, 2018.

Superintendent Baranski shared a list of upcoming events. President Levens-Craig asked the Board to calendar the Foundation Art Show, LCAP Annual Review, and ACSAs Honoring Our Own Awards.

Member Burns mentioned enjoying the student forums with the Board and the opportunity to speak to the students. He mentioned the more discussions are held about Character Education, the more he feels the need for the District to start moving forward with the committee. Superintendent provided an update on the status of the Character Education committee. Member Burns asked that Administration bring forth to the next meeting the committee charge and make-up of the committee.

H. CLOSED SESSION

President Levens-Craig announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)

2. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)

3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 9:07 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:47 p.m. and reported no action was taken.

J. ADJOURNMENT

With no further business, the regular meeting of November 7, 2017 was adjourned at 10:47 p.m.



Ken Fox, Clerk



Kristin Baranski, Secretary